

Asylum and Immigration Act 1998

Evidence of a job applicant's eligibility to work in the United Kingdom

Candidate's name: _____

Post applied for: _____

All shortlisted applicants, irrespective of their country of origin, are required to provide at interview suitable evidence of their eligibility to work in the UK. Please indicate below the documents you will be able to produce.

If you are selected for interview, you should bring with you this completed form, together with the relevant supporting documentary evidence

Any one of the following documents may be taken as evidence of your eligibility to work in the UK.

	Please tick
• A passport showing that the holder is a British citizen, or has a right of abode in the United Kingdom.	<input type="checkbox"/>
• A document showing that the holder is a national of a European Economic Area country or Switzerland. This must be a national passport or national identity card.	<input type="checkbox"/>
• A residence permit issued by the Home Office to a national from a European Economic Area country or Switzerland.	<input type="checkbox"/>
• A passport or other document issued by the Home Office which has an endorsement stating that the holder has a current right of residence in the United Kingdom as the family member of a national from a European Economic Area country or Switzerland who is resident in the United Kingdom.	<input type="checkbox"/>
• A passport or other travel document endorsed to show that the holder can stay indefinitely in the United Kingdom, or has no time limit on their stay.	<input type="checkbox"/>
• A passport or other travel document endorsed to show that the holder can stay in the United Kingdom; and that this endorsement allows the holder to do the type of work we are offering if they do not have a work permit.	<input type="checkbox"/>
• An Application Registration Card issued by the Home Office to an asylum seeker stating that the holder is permitted to take employment.	<input type="checkbox"/>

Alternatively, either of the following combinations of documents is acceptable as evidence of your eligibility to work in the UK.

First combination

Please tick

<ul style="list-style-type: none"> • A document giving the person's permanent National Insurance Number and name. This could be a: P45, P60, National Insurance card, or a letter from a Government agency. 	
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Plus one of the following:

Please tick

<ul style="list-style-type: none"> • A full birth certificate issued in the United Kingdom, which includes the names of the holder's parents; OR 	
<ul style="list-style-type: none"> • A birth certificate issued in the Channel Islands, the Isle of Man or Ireland: OR 	
<ul style="list-style-type: none"> • A certificate of registration or naturalisation stating that the holder is a British citizen; OR 	
<ul style="list-style-type: none"> • A letter issued by the Home Office to the holder which indicates that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their state: OR 	
<ul style="list-style-type: none"> • An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay indefinitely in the United Kingdom, or has no time limit on their stay; OR 	
<ul style="list-style-type: none"> • A letter issued by the Home Office to the holder which indicates that the person named in it can stay in the United Kingdom, and this allows them to do the type of work we are offering; OR 	
<ul style="list-style-type: none"> • An Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the person named in it can stay in the United Kingdom, and this allows them to do the type of work we are offering. 	

Second combination

Please tick

<ul style="list-style-type: none"> • A work permit or other approval to take employment that has been issued by Work Permits UK. 	
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Plus one of the following:

Please tick

<ul style="list-style-type: none"> • A passport or other travel document endorsed to show that the holder is able to stay in the United Kingdom and can take the work permit employment in question; OR 	
<ul style="list-style-type: none"> • A letter issued by the Home Office to the holder confirming that the person named in it is able to stay in the United Kingdom and can take the work permit employment in question. 	